

Swan School

Elementary Student Computer/Internet User Agreement and Parent Permission Form

Introduction

We are pleased to offer Swan School students access to our school's student computer resources, electronic mail and the Internet. To use these resources, all students and their parents must sign and return this form. Parents, please read and complete this document carefully, review its contents with your son/daughter, and sign and initial where appropriate. Any questions or concerns about this permission form or any aspect of the computer network should be referred to the Director or school Office Manager. A copy of Board policy regarding student access to networked information resources and this document are available on the Swan School web site, www.swanschool.net

General Computer Use

Our student computers are provided for students to learn how to efficiently use technology, to conduct research, to complete assignments, and to communicate with others. Access to the computers is given to students who agree to act in a considerate and responsible manner. Students are responsible for good behavior on school computers just as they are in their classroom. Access is a privilege - not a right. As such, general school rules for behavior and communications apply and users must comply with Swan School standards and honor the agreements they have signed (attached).

Computer storage areas and files may be treated like school cubbies. Teachers may review files and communications to maintain system integrity and insure that users are using the technology responsibly. Users should not expect that files stored on school computers will always be private.

Internet / World Wide Web / E-mail Access

Access to the Internet and e-mail will enable students to use thousands of libraries and databases. Within reason, freedom of speech and access to information will be honored. Families should be warned that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. Students will not be allowed to purposefully access such material at school as our intent is to make Internet access available to further educational goals and objectives. Filtering software is in use, but no filtering system is capable of blocking 100% of the inappropriate material available on the Internet. Swan School believes that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, Swan School supports and respects each family's right to decide whether or not to apply for access (attached).

Publishing to the World Wide Web

Parents, your daughter or son's work may be considered for publication on the World Wide Web, specifically on his/her classroom's web site. Such publishing requires student and parent/guardian permission (attached).

The work will appear with a copyright notice, prohibiting the copying of such work without express written permission. In the event anyone requests such permission, those requests will be forwarded to the student's parent/guardian.

Unidentified photos of students may be published on school websites, illustrating student projects and achievements.

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To use computer resources, all students and their parents must sign and return this form. The activities listed below are not permitted:

- Sending or displaying offensive messages or pictures
- Using obscene language
- Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from teacher and parent or guardian
- Harassing, insulting or attacking others
- Damaging or modifying computers, computer systems or computer networks
- Violating copyright laws
- Using others' passwords
- Trespassing in others' folders, work or files
- Employing the school's computers for commercial purposes, financial gain, or fraud.

Violations may result in a loss of access as well as other disciplinary action.

Student User Agreement:

As a user of the Swan School's computers, I hereby agree to comply with the statements and expectations outlined in this document and to honor all relevant laws and restrictions.

(Initial appropriate items)

_____ agree to use the computers responsibly

_____ agree to use the internet responsibly

_____ grant permission to have my materials published on the Swan School website

Student Signature _____ Date _____

Parent/Guardian Permission:

All students are provided with access to Swan School computer resources. In addition to accessing our school's computers, as the parent or legal guardian, I grant permission for the above named student to:

(Initial appropriate items)

_____ access the Internet and e-mail systems

_____ have his/her materials published on the Swan School website

These permissions are granted for an indefinite period of time, unless otherwise requested. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use - setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information and media.

Parent Signature _____ Date _____