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SWAN SCHOOL

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Financial Aid Application Process

A limited amount of financial aid is available each year. The maximum award available to any family is one quarter of the year's tuition. Financial aid is only available for students in K-6. Preference is given to currently enrolled families. Applications for financial aid are kept confidential.

How to Apply

There are three parts to applying for financial aid at Swan School:

First, new students must submit an Application for Enrollment. Currently enrolled students may skip this step.

Second, fill out the PARENT FINANCIAL STATEMENT (PFS) with School and Student Service for Financial Aid (SSS) online at <http://sss.nais.org/parents/>. There is a \$35.00 fee to apply online; \$42 if your application is mailed in. The PFS **must** be filled out completely and accurately. If SSS cannot process the PFS and you need to provide additional information, the delay could jeopardize your chance of getting financial aid.

Note - Line 7A of the PFS requires the SSS code for the school to which the report is to be sent. Swan School's Code Number is **3444**.

Third, fill out the Swan School Financial Aid Application. Return or mail the completed form to:

**Financial Aid Committee
Swan School
2345 Kuhn Street
Port Townsend, WA 98368**

Mark the envelope CONFIDENTIAL. Include copies of most current IRS 1040 forms (2009), W-2 or W-3 forms and property tax forms for all parents or guardians who will be responsible for paying the student's tuition. The committee requires documentation to confirm the financial information that is sent to SSS.

The deadline to complete these three steps will be posted in the school office and on the school's online calendar: <http://www.swanschool.net/calendar.html>

The Financial Aid Committee will announce awards the third week in April.

If you have any questions regarding the financial aid process, please contact the Swan School office at 385-7340. For questions concerning the PFS you may also call SSS directly at 866-387-2601, or look at the web site: <http://sss.nais.org/parents>.